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*Dr. George Kirkham  
and  
Associates, Inc.*

Criminal Justice Consultants

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*Fee and Expense Policies*

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## **A WORD ABOUT MY WORK**

I have sought over the years to cultivate a reputation for integrity and objectivity. You can accordingly expect nothing less than a thorough assessment of both the strengths and weaknesses of your case against a backdrop of currently prevailing national standards. You can similarly anticipate meticulous guidance from the point of contact to resolution of your case through settlement or trial. While it is of course impossible to predict the outcome of any case, I do feel that my involvement as a case analyst and expert witness in well over 1,500 civil actions in all 50 states has given me a sound understanding of the elements which are usually necessary for a plaintiff or defendant to prevail in this kind of litigation.

## **CASE PREPARATION**

I am always pleased to participate without charge in telephone discussions and correspondence with attorneys for plaintiff or defense who are seeking to determine the viability of a given case. Indeed, I typically find that such preliminary interaction is necessary for me as a consultant and potential expert witness in order to determine whether or not to become involved in a particular case, assuming that a firm wishes to engage my services.

I utilize a flat fee formula for each of my professional services. It is my practice, once I have been formally requested to participate in a case and have agreed to do so, to require remittance of a \$7,500.00 case preparation fee. This sum covers in its entirety whatever research, analysis and preparation I may have to engage in to effectively prepare for trial. While this figure is based upon an estimate of the average amount of time consumed by the majority of cases, no additional fees will accrue should your particular case require a substantially greater amount of professional time.

The flat case preparation fee encompasses my formal analysis of all case documents, any conference calls which you may wish to schedule for purposes of discussing my findings or obtaining guidance during the discovery process, and the preparation of any requested affidavits, written reports, or responses to expert interrogatories. I encourage you to contact me as often as you wish throughout the development of your case. Let me emphasize that all telephonic and written communications with regard to substantive issues in your case will be with me personally. Even on those occasions when I am out of town, you should never experience any significant delay in reaching me as all calls to my Palm Beach office will be automatically forwarded to my cell.

## **ADDITIONAL RESOURCES: *Peter Fenton***

My research associate, Professor Peter Fenton of Kennesaw State University's Department of Criminal Justice, has been of invaluable assistance for well over a decade in many cases in which I have served as an expert witness. Pete, a former police legal advisor who has also been a law enforcement officer, is available to confer with my clients throughout the discovery process at no additional charge. Pete's extensive experience as a lawyer/criminologist encompasses the field of crime prevention and private security as well as police standards and procedures.

## **DISCOVERY DEPOSITIONS**

In the event that opposing counsel elect to depose me, they have the option of doing so at my location or having me travel to theirs. I charge a flat fee of \$2,500 for depositions conducted at my Palm Beach office, which is conveniently located 30 minutes north of Palm Beach International Airport. Depositions conducted beyond the metro Palm Beach area involve a flat fee of \$5,000 plus travel and per diem expenses. My office will reserve the physical facilities for any deposition conducted at my location. It will be necessary, however, for opposing counsel to make all necessary arrangements relative to securing court reporters. I require that all fees and air travel in connection with an out of town deposition be paid in full at the time the deposition is taken. In order to facilitate this, I will provide your office with an itemized invoice reflecting the required sum prior to a scheduled deposition. I rely upon the firm with which I am working to communicate my fee policies to opposing counsel and to assure in advance that all payment arrangements are made.

## **VIDEO-TAPED DEPOSITIONS**

It is my practice to charge a flat fee of \$6,500 for any video-taped deposition which is intended for use at trial in lieu of my personal appearance.

## **TRIAL TESTIMONY**

In the event that a case is not settled and proceeds to the stage of trial, my fee for expert witness testimony is \$6,500, plus whatever travel and per diem expenses are associated with my court appearance. As in the case of depositions, I will provide your firm with a detailed written invoice reflecting this sum. The full invoice amount must be paid prior to my actual courtroom testimony.

In the majority of cases, I will plan on arriving at your location during the afternoon or early evening preceding the day on which I am scheduled to testify. This will afford us an opportunity to meet and discuss your case in depth as well as my proposed testimony. Such pretrial conference activity is reckoned as part of the previously mentioned trial testimony fee and no additional sum is due; however, it must be understood that should I be unable to testify for any reason on the scheduled date after already arriving at your location, there will be an additional trial testimony fee of \$6,500 for each unanticipated day or any portion thereof. The fee of an additional trial activity day is due and payable at the time it is incurred.

I realize that with all the logistical problems inherent in any trial it is often difficult to specify in advance a particular date and time for the testimony of an expert witness. Rest assured that I will work closely with you in this regard and will make every reasonable effort to accommodate even last minute scheduling changes. Because of the omnipresent possibility of a last minute settlement, continuance, or mistrial on the date of my scheduled departure, it is my practice to maintain contact with my office until I actually board a flight. Consequently, no charge will be incurred in the event that I am notified prior to my departure of a cancellation. Failing such a timely notification, however, all trial testimony fees and expenses are in effect and must be paid on my arrival.

ANY OFFICIAL LISTING OR DESIGNATION OF ME AS AN EXPERT IN A CASE WITHOUT MY EXPRESS PERMISSION AND FORMAL RETENTION IS STRICTLY PROHIBITED.
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